"Mobile learning provides enhanced collaboration among learners, access to information, and a deeper contextualization of learning. Hypothetically, effective mobile learning can empower learners by enabling them to better assess and select relevant information, redefine their goals, and reconsider their understanding of concepts within a shifting and growing frame of reference (the information context)."

Koole (2009)
1. There are many reasons to allow students to bring their own devices to school from home to assist in their learning.

There is a considerable global push in the BYOD direction so that our young people are well prepared to be successful learners in an ever-increasing technologically advanced world. Key to such success is the ability to use technology responsibly to gather, evaluate, construct and share knowledge and digital media in the 21st Century.

These procedures aim to support St Joseph’s School to take advantage of the powerful learning possibilities offered by a BYOD programme while taking into account issues such as:

1. Current research on best practice
2. Increasing reliance on technology
3. Need for anytime and anywhere access by students to devices to support their learning
4. Clear definition of system, school and home responsibilities

2. Any BYOD programme has strong equity implications. This includes ensuring that students are not left behind and that parents are not confronted with unrealistic expectations as it is acknowledged that not all parents can or want to send their child to school with a personal technology device. St Joseph’s will continue to plan for a learning environment that will contain a mix of school provided and student owned devices.

Implementation Processes

- Prior to beginning the BYOD Program, St Joseph’s established our own vision and purpose for pursuing a BYOD programme and the belief that there was a strong understanding as to how BYOD will support learning.

- The school has considered teacher and staff professional learning requirements and capacity to leverage technology for teaching and learning.
• We understand that the BYOD is a learning tool.

• The BYOD programme needs full support from teachers, students and parents.

• St Joseph must discuss how they will manage their ICT programme delivery with their parent community.

• It is important that information regarding a BYOD programme is communicated to parents as soon as possible; preferably well before the start of the school year.

• St Joseph’s will work to develop clear documentation to support the acceptable use of BYOD devices in the school environment.

• Wi-Fi access is provided to all students with devices.

• St Joseph’s will ensure that the network is configured and has enough coverage and access points to allow WiFi enabled BYOD devices to connect.

• BYOD devices can access school printers

• When accessing resources on the Internet all traffic goes through Ce-filter, which filters inappropriate content.

**Security and storage**

• St Joseph’s will ensure that all BYOD devices connect to the wireless network.

• Schools will consider how devices will be securely stored when not in use and consider any risk for personal property brought on to school premises. The school however will not accept liability for loss or damage.

• In cases of malicious damage or theft of another student’s device, existing school processes for damage to school or another student’s property apply.
• Consideration will be given to the safe and secure sharing and storage of data. **Onedrive cloud services** will be used and taught to all students regardless of them having a personal iPad.

**Student expectations and acceptable use**

• BYOD means students bring their own iPads to school for educational purposes. In the classroom, students should use devices responsibly, and only with the permission and direction of the teacher.

• St Joseph’s will make it clear to students and parents that charging of iPads is to be done at home.

• Students must bring their iPads every day to school.

• St Joseph’s will ensure that the **ICT User Agreements** is signed by both the parent and student who have been made aware of consequences resulting from the inappropriate use of the BYOD devices. This agreement must be signed before the students are able to bring in their iPads.

• Students must be aware of the importance of courtesy, consideration and respect for others whenever they are using a BYOD (or any) device.

• St Joseph’s will continue to implement a **Cyber Education Programme** for students and the wider school community. (St Joseph’s is a member of the Smart Schools Online)

• **Use of the iPad will start in Week 1 Term 1 of 2017**

• St Joseph’s will hold an information evening in Term 4 where families (wishing to take iPad option) will read, understand and sign an Acceptable Use Agreement, learn about safety, iPad care, privacy settings, how to print on the network, family iTunes accounts for iPads and logging onto our network.

• Parents are advised to update their home insurance to cover mobile devices (approx. $20.00) to cover breakages and theft of the
device. Any family with a mobile phone should have this insurance.

- Student iPads will be labelled by the student/parent. iPad Identification by serial number and Installation of the Apple Find My Device app is recommended.

- Printing will be available with the iPad. Printing at home will require a wireless printer with AirPrint functionality.

- Students will save work to the applications on the iPad. It is also advised that students use iCloud (internet storage called Onedrive using 0365). Students will need to use iTunes (sync to home computer) to back up the information on their iPad.

- Students will hand in assignments as specified by the individual teacher. It is the student’s responsibility to ensure that work is not lost due to mechanical failure or accidental deletion. iPad malfunctions are not an acceptable excuse for not submitting work.

- Students need to enrol their Device with Casper (Devise management)

- In addition, school recommends that the following software (apps) or equivalent are NOT installed on devices as they are highly likely to defeat the purpose of iPad (tablet) as a learning tool:

  - Games which are not educationally beneficial need to be deleted from the device
## Roles and Responsibilities

| Parents are responsible for: | • Accepting that the primary use of BYOD while at school is for educational purposes.  
|                            | • Understanding and signing the school’s ICT Acceptable Use agreement/guidelines at least once per year.  
|                            | • Ensuring appropriate use of devices and being ‘cyber safe’ is discussed regularly with their child.  
|                            | • Ensuring their child understands their responsibilities when accessing and using the school’s ICT facilities and are aware of and adhere to, the ICT Acceptable Use requirements.  
|                            | • Being aware that approval to connect any BYOD to the school network is at the discretion of the Principal.  
|                            | • Providing guidance for use of ICT within the classroom and associated learning environments, including ensuring students understand and follow the procedures and related documents.  
|                            | • Developing curriculum and learning activities that use technology to build knowledge, understandings and produce outcomes that are not possible or practical without the use of technology.  
|                            | • Ensuring the technology available to all students is considered when developing curriculum and learning activities.  
|                            | • Planning for the use of BYOD in the classroom through the Australian Curriculum ICT General Capability and the Australian Curriculum Learning Areas.  
|                            | • Ensuring Cyber Safety is a key component of ICT based teaching and learning.  
| Teacher are responsible for: | • Ensuring engagement with parents, through Eublogs, Newsletters, website prior to implementation of BYOD.  
|                            | • Developing school based procedures to govern the use of BYOD devices at school. Note: the Acceptable Use Agreement that the school asks students/parents to sign at the start of the year can be used.  
|                            | • Including BYOD in educational planning and teacher and staff professional learning activities.  
|                            | • Ensuring the school provides the IT infrastructure including wireless access points that supports the student/parent privately owned BYOD device connecting to the Wi-Fi network.  
|                            | • Ensuring the school has a Cyber Safety programme.  
| Principals are responsible for: | • Demonstrating appropriate behaviour when accessing and using the school ICT facilities and their own BYOD devices.  
|                            | • Maintaining school user name and password security.  
|                            | • Maintaining BYOD device password security.  
|                            | • Acknowledging and signing the school’s ICT Acceptable Use agreement/guidelines every year.  
|                            | • Ensuring that your iPad that is carried onto school premises is stored in a safe place during school hours, in line with any specific arrangements made by the school.  
|                            | • Students need to enrol their Devise with Casper  
| Students are responsible for: | • Providing guidance for use of ICT within the classroom and associated learning environments, including ensuring students understand and follow the procedures and related documents.  
|                            | • Developing curriculum and learning activities that use technology to build knowledge, understandings and produce outcomes that are not possible or practical without the use of technology.  
|                            | • Ensuring the technology available to all students is considered when developing curriculum and learning activities.  
|                            | • Planning for the use of BYOD in the classroom through the Australian Curriculum ICT General Capability and the Australian Curriculum Learning Areas.  
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|                            | • Including BYOD in educational planning and teacher and staff professional learning activities.  
|                            | • Ensuring the school provides the IT infrastructure including wireless access points that supports the student/parent privately owned BYOD device connecting to the Wi-Fi network.  
|                            | • Ensuring the school has a Cyber Safety programme.  
|                            | • Demonstrating appropriate behaviour when accessing and using the school ICT facilities and their own BYOD devices.  
|                            | • Maintaining school user name and password security.  
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